

County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

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SHERYL L. SPILLER
Director

November 1, 2012

ADDENDUM THREE
TO THE REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR DOMESTIC VIOLENCE SUPPORTIVE SERVICES AND
DOMESTIC VIOLENCE SHELTER-BASED PROGRAM SERVICES
RFSQ CMD#12-01

Board of Supervisors
GLORIA MOLINA
First District
MARK RIDLEY-THOMAS
Second District
ZEV YAROSLAVSKY
Third District
DON KNABE
Fourth District
MICHAEL D. ANTONOVICH
Fifth District

This is Addendum Three to the Domestic Violence Supportive Services and Domestic Violence Shelter-Based Program Services Request for Statement of Qualifications (RFSQ CMD# 12-01), which was released on October 9, 2012.

The information contained in this Addendum Three supersedes any related information previously provided.

The Addendum will be posted on the following websites:

<http://dpss.lacounty.gov/dpss/contracts/default.cfm>

and

http://doingbusiness.lacounty.gov/main_db.htm

Statements of Qualifications (SOQs) are due and must be received by DPSS no later than 12:00 p.m. local time December 11, 2012. No late proposals will be accepted.

Please continue to access the above-mentioned websites for updates.

Addendum Three

**TO THE REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR DOMESTIC VIOLENCE SUPPORTIVE SERVICES AND
DOMESTIC VIOLENCE SHELTER-BASED PROGRAM SERVICES
RFSQ CMD#12-01**

Addendum Three to the Request for Statement of Qualifications CMD#12-01 shall cause the following revisions.

1. RFSQ, Section 2.0 Instructions to Proposers, Subsection 2.3 RFSQ Timetable is revised as follows (revisions italicized and underlined):

2.3 RFSQ Timetable

The timetable for this RFSQ is as follows:

- Release of RFSQ..... **10/09/12**
- Proposer Conference Date..... **10/18/12**
- Request for a Solicitation Requirements Review Due **10/23/12**
- Questions and Answers Released on or about..... **10/25/12**
- SOQ due by **12:00 p.m (Local Time) on 12/11/12**

2. RFSQ, Section 2.0, **INSTRUCTIONS TO PROPOSERS**, Subsection 2.7, **SOQ Submission**, has been deleted in its entirety and replaced as follows (*revisions italicized and underlined*):

2.7 SOQ Submission

All SOQs must be submitted typewritten using Century Gothic or Arial, size 11-point font on 8 ½" x 11" white paper, with 1-inch margins, and submitted in a three-ring binder using the forms and format prescribed below. No erasures are permitted. Mistakes shall be crossed out and corrections typed, dated, and initialed. Any SOQ that deviates from this format may be rejected without review at the County's sole discretion.

- A. Each original SOQ Part I and three numbered hard copies placed in a total of four separate binders, and two electronic copies on Compact Discs (CD) shall be enclosed in a sealed envelope or box, plainly marked in the upper left-hand corner with the name and address of the Proposer and bear the words:

“SOQ PART I FOR DOMESTIC VIOLENCE SUPPORTIVE SERVICES”

OR

“SOQ PART I FOR DOMESTIC VIOLENCE SHELTER-BASED PROGRAM”

AND

- B. Each original SOQ Part II and three numbered hard copies placed in a total of four separate binders, and two electronic copies on CDs shall be enclosed in a sealed envelope or box, plainly marked in the upper left-hand corner with the name and address of the Proposer and bear the words:

“SOQ PART II FOR [Insert Proposer’s Name]”

The SOQs and any related information shall be delivered to:
Department of Public Social Services
Contract Management Division, Section II
12900 Crossroads Parkway South
City of Industry, California 91746
Attention: Rubinella Ermino

Submission Deadline is December 11, 2012, 12:00 p.m. (local time) in order to be considered.

It is the sole responsibility of the submitting Proposer to ensure that its SOQ is received before the submission deadline identified above. Proposers shall bear all risks associated with delays in delivery by any person or entity, including the U.S. Mail. No facsimile (fax) or electronic mail (e-mail) copies will be accepted.

County will not accept late SOQs. If SOQs are mailed and are received by the County after the submission deadline, documents will be returned unopened.

All SOQs shall be firm offers and may not be withdrawn for a period of **365** days following the last day to submit SOQs.

END